## Participants

(see participants list below)

## Meeting Agenda / Objectives / Discussion Topics

#### Discussion Notes

* **Steve Fischer** has accepted the position of Director of Public Safety Strategy with PG&E. Dec. 13th is his last day at PHMSA.
* **PHMSA Social media-** Julie has meeting with PHMSA admin coming up to determine how/if social media could be used for PIPA.Cynthia Munyon previously provided information on how IUB and CGA use it. Additional ideas are welcome.
* **Cynthia Quarterman** is interested in PIPA and it is one of her top priorities for the year. Looking for events appropriate for her as speaker to promote PIPA recommended practices.
* **Webinar update**:
  + Presenting in Virginia January 11 and North Dakota January 15 (brrrr). Good response from interested and affected organizations (state chapters of National Association of Counties, National League of Cities, American Planning Association, VA Association of Planning District Commission (VA only). Flyers sent for each organization to use in promoting events to constituents/members. [**ACTION**: Herb Wilhite to post flyers on Comm Team website.]
  + Webinars approved for AICP certification maintenance credits for planners and zoning (1.25 per meeting).
  + Christie Murray may address TAG, Sam Hall – emergency preparedness, and Annmarie Robertson – damage prevention programs in both webinars.
  + Live Meeting conference call feature will be the primary audio connection – there will be 100 backup lines.
  + James Davenport and Julie Halliday will attend ND meeting in person. Julie will also meet with ND Emergency Management organization to try to kick off integration of pipelines in their hazard mitigation plan.
  + Any operators that would like to participate (present) in webinar(s) should contact Julie.
* **Integration of pipelines into Virginia Hazard Mitigation Plan**. Review of the VA HMP 2013 Update (DRAFT) provided by Robbie Coates, VDEM, on 12/4/12.
  + Reviewed the areas where the text “pipe” was found in the plan. This includes chapters 2, 3, and 5, with the most inclusions found in several subsections of Chapter 3, “Hazard Identification and Risk Assessment (HIRA)”. In some subsections of Chapter 3, pipelines are just briefly mentioned to be infrastructure that could potentially be impacted by various natural hazards but are not identified as primary hazards.
  + Subsection 3.4 addresses an analysis of state, critical facilities, and energy pipelines. It provides tables and figures for the types of energy pipelines in Virginia, a review of significant pipeline incidents in the state, and a summation of the transmission pipeline mileage in the state. It also provides a brief discussion of pipeline risks.
  + Missing from the VA HMP is any mention of pipelines in Chapter 4, “Capability Assessment”.
  + Chapter 5 of the draft update, “Mitigation Strategy”, includes two mitigation actions to address pipeline risks.
    - MH-33, entitled “Encourage Analysis of Pipelines and other Critical Infrastructure in Local Hazard Mitigation Plans” notes: “VDEM staff in conjunction with Pipelines and Informed Planning Alliance (PIPA) will encourage the integration of energy pipelines and other critical infrastructure into local HIRA’s.  When critical infrastructure is impacted as a result of a natural hazard, it greatly impacts the community’s ability to respond and recover from a disaster.  Identifying potential vulnerabilities and putting forth actions to mitigate them will be critical in reducing long term risk. PIPA promotes risk-informed land use and development near transmission energy pipelines.
    - MH-36, entitled “Encourage Analysis of Emergency Preparedness for Pipeline Emergencies in State and Local Hazard Mitigation Plans” notes: “Recent pipeline incidents have highlighted the need for communities to be adequately prepared for pipeline emergencies. An investigation of several incidents revealed that the local emergency responders were not adequately prepared to respond to the pipeline emergency. VDEM staff in conjunction with US Department of Transportation Pipeline and Hazardous Material Safety Administration (PHMSA) will review Virginia's emergency preparedness to respond to energy pipeline failures at the state level. Local HIRA’s are encouraged to review their local capability to respond to energy pipeline emergencies. Identifying potential vulnerabilities and putting forth actions to prepare an effective response to them will be critical in reducing long term risk.”
  + Both of the noted mitigation actions include information regarding funding and how development of state and local plans can be tied to available funding (e.g., PHMSA grants).
  + In the last PIPA Comm Team meeting it was suggested there should be some discussion of gathering and distribution lines in the VA HMP. This has been done in Subsection 3.4.
  + It was also suggested during the last meeting that the plan could/should include mention that transmission pipelines can/should be included as a primary hazard, not just infrastructure that is impacted by natural hazards. However, VDEM is not yet prepared to follow that course (pipeline as primary hazard) in its emergency plan. However, a statement could be added to clearly note that pipelines are not yet being considered as primary hazards in the VDEM HMP. It should be noted that mitigation actions taken to address pipeline risks resulting from the impacts of natural hazard events will also help address risks from pipelines as a primary hazard.
  + Feedback to VDEM is due by 12/18/12.
* **Meetings for 2013**. PHMSA will be working with VDEM to finalize HMP in January and conducting webinars. Suggest delay next Communication Team meeting until February. Julie will send notice. The draft Hazard Mitigation primers will be distributed for the team to review. The draft will be reviewed at the Feb. meeting. More time might be needed if the draft is to be sent to the trades for their review.
* **Updating PIPA report?**
  + At the October meeting, the topic was raised to review the PIPA Report and determine if there is a need to update the “living document.” The topic of land planning near new pipelines is the most frequent issue that arises. FERC (Andrew Kohout) is developing a white-paper document to address how PIPA could be applied to new pipelines. Paper will not be ready before March 2013.
  + Agreement is to focus only on current report and recommended practices until the FERC document is final.

## Participants

| **Name** | **Organization Representing** | **Company** | **Email** |
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| Cynthia Munyon\* | NAPSR | Iowa Utilities Board | [cynthia.munyon@iub.iowa.gov](mailto:cynthia.munyon@iub.iowa.gov) |
| Julie Halliday\* | PHMSA | PHMSA | [Julie.Halliday@dot.gov](mailto:Julie.Halliday@dot.gov) |
| Andrew Kohout | FERC | Federal Energy Regulatory Commission | [andrew.kohout@ferc.gov](mailto:andrew.kohout@ferc.gov) |
| Doug Sipes | FERC | Federal Energy Regulatory Commission | [doug.sipes@ferc.gov](mailto:doug.sipes@ferc.gov) |
| James Davenport | NACo | National Association of Counties | [jdavenport@naco.org](mailto:jdavenport@naco.org) |
| Jim Philipps | NACo | National Association of Counties | [jphilipps@naco.org](mailto:jphilipps@naco.org) |
| Chuck Lesniak | NLC | City of Austin, TX | [chuck.lesniak@austintexas.gov](mailto:chuck.lesniak@austintexas.gov) |
| Julia Pulidindi | NLC | National League of Cities | [pulidindi@nlc.org](mailto:pulidindi@nlc.org) |
| Erika Lee | CGA | Common Ground Alliance | [erikaa@commongroundalliance.com](mailto:erikaa@commongroundalliance.com) |
| Rebecca Craven | PST | Pipeline Safety Trust | [rebecca@pstrust.org](mailto:rebecca@pstrust.org) |
| Carl Weimer | PST | Pipeline Safety Trust | [carl@pstrust.org](mailto:carl@pstrust.org) |
| Terri Larson | API | Enbridge Energy Company, Inc. | [terri.larson@enbridge.com](mailto:terri.larson@enbridge.com) |
| Aaron Martinez | AOPL | NuStar Energy | Aaron.Martinez@nustarenergy.com |
| Greg Ford | INGAA | Williams | [Greg.r.ford@williams.com](mailto:Greg.r.ford@williams.com) |
| Andrea Grover | INGAA | Spectra Energy | [ADGrover@spectraenergy.com](mailto:ADGrover@spectraenergy.com) |
| Dwayne Teschendorf | INGAA | Spectra Energy | [DETeschendorf@spectraenergy.com](mailto:DETeschendorf@specgtraenergy.com) |
| Susan Waller | INGAA | Spectra Energy | [SDWaller@spectraenergy.com](mailto:SDWaller@spectraenergy.com) |
| Phil Bennett | AGA | American Gas Association | [pbennett@aga.org](mailto:pbennett@aga.org) |
| Junaid Faruq | AGA | American Gas Association | jfaruq@aga.org |
| Chuck Kanoy | AGA | Vectren | [bckanoy@vectren.com](mailto:bckanoy@vectren.com) |
| Lydia Meigs | AGA | American Gas Association | [lmeigs@aga.org](mailto:Lmeigs@aga.org) |
| Robbie Coates | VDEM | Virginia Department of Emergency Management | Robbie.Coates@vdem.virginia.gov |
| Matthew Wall | VDEM | Virginia Department of Emergency Management | [Matthew.Wall@vdem.virginia.gov](mailto:Matthew.Wall@vdem.virginia.gov) |
| Claire Worshtil | NAHB | National Association of Home Builders | cworshtil@nahb.org |
| Herb Wilhite | Cycla | Cycla Corporation | [herbw@cycla.com](mailto:herbw@cycla.com) |
| \* Co-Leaders |  |  |  |